Advancing Digital Empowerment
of Libraries in Europe

Case studies template
PR2

ICCU – December 2022

Introduction

This document provides the template for the development of the Case Studies on digital transformation in libraries.

The ADELE project aims to contribute to the internationalisation of organisations that choose a path of digital transformation. Through the network they can connect, collaborate, compare, and exchange ideas with organisations across Europe and beyond.

The 100 case studies are aimed at initiating the digital transformation of libraries and inspiring libraries that want to improve their performance on certain areas of the tool.
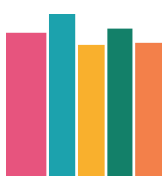
The areas of the ADELE tool cover the use of digital technologies in libraries from different perspectives: management, infrastructure and equipment but also lifelong learning, users training opportunities and community and stakeholders involvement.

The case studies may be linked to an activity, a service, a new professional profile, an initiative, a place or a library infrastructure in line with the areas and the statements of the ADELE tool. We aim to create a database of good practices to foster innovation and the adoption of digital practices in the library.

Library presenting the case study (Name, city, website and contact details)	Veria Central Public Library Veria, Greece Website : https://www.libver.gr General email : info@libver.gr Contact email : geobikas@libver.gr
Title of the case study	EqualSkills4ALL
Area of ADELE tool illustrated by the case study *Please underline the selected area*	□ Management □ Infrastructure, Equipment and Support □ Continuing Professional Development □ Self-reflection on digital competences x Learning opportunities on digital competences for users □ Collaboration, Networking, and Community
Description of the experience: aim, methods and outcomes	Equalskills4ALL is an informal introduction to computers and the Internet. It is designed to increase skills in basic computer literacy. It introduces technology to all people, regardless of status, education, age or ability. Equalskills is a flexible learning programme, with a proven track record in equipping people with the basic computer skills they need to become part of the information society. The aim of the programme is to make people feel comfortable using a computer, and to teach them the basic skills necessary to communicate using the Internet and email. It is well structured with excellent training resources, and it has the added bonus of providing certification to candidates who complete the programme by an independent certification organisation.
Resources needed to implement the idea Please, provide any link and/or send them in attachment	Our staff prepared a syllabus programme to deliver specific knowledge to help participants use all the tools for specific purposes. EqualSkills4ALL used the public computers in the library and tools such as Microsoft Office Skype and Gmail.
Target groups	EqualSkills is for anybody who wants to learn the basics of using a computer. It is particularly aimed at people who might not normally come into contact with computers in their everyday lives. People who are accustomed to living in a non-digital world may feel intimidated by technology. By learning some simple, practical computer skills, they can quickly understand how technology can improve their quality of life.
Elements of innovation	This programme only provides participants with the necessary knowledge required to learn how to use the computer, it does not overwhelm participants or certain groups (such as elderly people) with unnecessary knowledge. This ensures they don't feel intimidated and can start applying the skills and knowledge learnt without pressure.
Tips to other library staff using this idea	Every participant is unique, each person has different needs. It's important to adapt the programme to the different audience or target groups to meet their specific needs. For example: teaching MS Office

	to elderly people is different than teaching it to a teenager.
Keywords	#adults #userskills #digitalskills #digitalinclusion
References	That programme took place in 2012-2015. Many photos can be found in VCPL's Flickr account. Fore Example on https://www.flickr.com/photos/libver/albums/72157629487871139